



Manor View Farm, Inc.

15601 Manor Road
Monkton, Maryland 21111
Phone (410)771-4700 Fax (410)771-8246
www.manorview.com

CUSTOMER INFORMATION AND AGREEMENT FORM

We appreciate the opportunity to serve you. Please complete the information required below:
Everything in BOLD print must be completed for any consideration.

Customer Information for Cash, Credit Card & Check Customers:

(If you will be paying with Cash or Credit Card, you may fill out only this page.)

GENERAL INFORMATION:

Legal Company Name: _____ **D/B/A:**

(Please Print or Type)

Address: _____ **City:** _____ **State:** _____ **Zip**

Code: _____

Company Phone #: _____ **Fax**
#: _____

Contact's

Name: _____ **Title:** _____

Contact's Phone #: _____ **Cell #:** _____ **Email**
address: _____

Best Way to Contact You: () Company phone () Contact Phone () Cell Phone () Email

Form of Business: () Proprietorship () Partnership () Corporation

Type of Business: () Landscape Contractor () Retail Garden Center () Home Builder ()
Nursery

() General Contractor () Landscape Architect () Developer () Maintenance (over 80% work
maintenance) () Refurb. Work () Golf Course Builder Maintenance () Government - DOT,
Parks &

Recreation () Landscape Distributor () Irrigation (over 90% work irrigation)

Other: _____

Have Holding Yard? Yes ___ No ___ **Full Time Buyer?** Yes ___ No ___

Do you require a Purchase Order Number? Yes ___ No ___

Tax Exempt? Yes ___ No ___ if yes, please supply copy of Exempt Certificate.

Please list authorized buyers for your company:

FAX/EMAIL AUTHORIZATION:

I understand that by providing the fax number(s) and email address above, on behalf of the
company/organization specified above, I am authorized to and hereby consent for the
company/organization to receive faxes or emails sent by or on behalf of Manor View Farm, Inc.

Authorized Signature: _____ **Date:** _____

Section B: Check Writing Information & Accounts Payable

In order for us to accept checks from any company, we must ask for the following information. This information will be held in confidence by Manor View Farm, Inc. and will NOT be used for marketing purposes or distributed in any other way. This information can be used to protect Manor View Farm, Inc. as well as your company by having authorized check signers on file with us. Thank you for your cooperation.

CHECK AUTHORIZATION INFORMATION:

Full Name of Person Signing the Check(s): _____

Social Security #: _____

Home Address: _____ **City:** _____ **State:** _____

Zip: _____

Home Phone #: _____

Driver's License #: _____ **State of Issue:** _____

Please include copy of Driver's License with this application.

Date of Birth: _____ **Sex:** _____ **Hgt:** _____

Signature of Check Signer

Please Print Name Clearly

I agree that the above information is correct to the best of my knowledge and that I have payment by check privileges:

Signature of Applicant

Print Name

ACCOUNTS PAYABLE INFORMATION:

Contact Name: _____ **Phone#:** _____

Address if Different than Company: _____

RETURNS - We do not take returns of material inspected and accepted by the Customer.

DELIVERY - Goods travel at the purchaser's own risk and expense.

CLAIMS - Claims for errors in type of species, color and/or specification of discounts will not be considered unless made in writing within 48 hours after receipt of goods. Manor View Farm, Inc. shall not be liable for claims greater than that paid for plants.

CASH SALES - Unless credit has been previously approved, all sales are made on the basis of payment in cash at time of sale. Thirty days is required for some approvals of credit.